



EMPLOYMENT APPLICATION

National Cart Company, Inc., is an equal opportunity employer and does not discriminate against any individual in any phase of employment in accordance with the requirements of local, state and federal laws.

Please answer the questions on this application fully, truthfully, and completely. Any omissions, failures to answer, and/or any included information, which was not specifically requested, will result in its automatic rejection.

This application will remain active for six months from date here: DATE _____

PERSONAL

Form with fields for Last Name, First Name, Middle Initial, Social Security Number, Street Address, City, State, Zip Code, and Home Telephone Number.

Have you ever used any other name or Social Security Number? (YES) (NO)
If YES, please list all names and/or Social Security Numbers you have used in the past in the area provided below.

Are you legally eligible for employment in the employment in the United States? (YES) (NO)
(You will be required to submit verification of your legal right to work in the United States upon employment.)

Are you 21 years of age or older? (YES) (NO)

Have you ever been convicted of or pled guilty or nolo contendere to a felony? (YES) (NO)
If YES, please explain here. (A conviction of a felony will not necessarily disqualify you for employment. Factors such as the date of the offense, seriousness and nature of the offense, rehabilitation and the relationship of the offense to the job for which you are applying will be taken into account.)

Do you have any court dates currently scheduled? (YES) (NO)
If YES, please indicate date(s) and explain here:

Are you able to perform the functions of the position for which you are applying, with or without a reasonable accommodation?
(YES) (NO)

If NO, please describe any functions which you are not able to perform with or without reasonable accommodation below.

SKILLS AND JOB INTEREST: TYPE OF WORK DESIRED (Please all that apply)

SKILLED LABOR

EXPERIENCE

- Forklift _____
- Machine Operator _____
- Grinders _____
- Pneumatics _____
- Brake Press _____
- Drill Press _____
- Punch Press _____
- Chop Saw-Aluminum _____
- Chop Saw-Steel _____
- Pines Bending _____
- Hot Stamp _____
- Machine Setup _____
- Other _____

WELDERS

EXPERIENCE

- MIG _____
- TIG _____
- Stick _____
- Sheet Metal _____
- Aluminum _____
- Other _____

GENERAL

EXPERIENCE

- Warehouse _____
- Inventory Control _____
- Material Handling _____
- Shipping/Receiving _____
- Assembly _____
- Mechanical Assembly _____
- Other _____

OFFICE

EXPERIENCE

- Computers/Software _____
- Internet Experience _____
- Data Entry/Other _____

Position Desired _____ Desired Salary or Hourly Rate _____ Date Available to Start _____

Have you ever been employed by or applied for employment with National Cart Company, Inc.? (YES) (NO)
 If YES, please provide dates: _____

How did you learn about this opening? (If referred by someone, please give name of person who referred you.) _____

MOST RECENT EMPLOYMENT

Beginning with your most recent employment, list your last four jobs, activities or other experience, including volunteer work, part-time employment while in school, military service, and self-employment. If you have ever used another name for employment purposes during this period, please indicate here:

1.

Employer (Present or Most Recent)

Street Address

City

State

Zip Code

Supervisor / Name and Title

()
(Area Code) Telephone Number / Extension #

Your Job Title

From (Month/Year)

To (Month / Year)

Base Rate of Pay *

** Base rate is basic rate of pay excluding overtime, premiums, special bonuses or allowances. The rate indicated may be checked with former employer.*

Description of Your Job Duties

Reason(s) for Leaving:

May we contact your present employer for references?

(YES)

(NO)

If NO, please explain here:

EMPLOYMENT HISTORY

2.

Employer

Street Address

City

State

Zip Code

()

Supervisor / Name and Title

(Area Code) Telephone Number / Extension #

Description of Your Job

Dates of employment to and from

Reason(s) for Leaving:

3.

Employer

Street Address

City

State

Zip Code

()

Supervisor / Name and Title

(Area Code) Telephone Number / Extension #

Description of Your Job Duties

Date of employment to and from

Reason(s) for Leaving:

4.

Employer

Street Address

City

State

Zip Code

()

Supervisor / Name and Title

(Area Code) Telephone Number / Extension #

Description of Your Job Duties

Dates employed to ***from

Reason(s) for Leaving:

EDUCATION

High School	State	Did you graduate?	Course of Study or Degree
Trade / Business School	State	Did you graduate?	Course of Study or Degree
College	State	Did you graduate?	Course of Study or Degree
Graduate School	State	Did you graduate?	Course of Study or Degree

Please list below and attach copies of birth certificate, degrees and certifications (including state, number and expiration date):

PERSONAL REFERENCES

(Not Former Employers, Relatives, or Employees of National Cart Company, Inc.)

1.

Name	() (Area Code) Telephone Number	Occupation	
Street Address	City	State	Zip Code

2.

Name	() (Area Code) Telephone Number	Occupation	
Street Address	City	State	Zip Code

3.

Name	() (Area Code) Telephone Number	Occupation	
Street Address	City	State	Zip Code

DISCLAIMER OF LIABILITIES

1. If I am offered employment by National Cart Company, Inc., I understand that I may be required to take a post-offer medical examination before beginning work, in which case National Cart Company, Inc.'s offer of employment will be conditioned upon my satisfactory completion of this examination.

When a post-offer medical examination is required, it will be required of all entering employees in the same job category, and the information obtained in the course of the examination will be treated as a confidential medical record.

I consent to taking a pre-employment drug test and understand that any offer of employment by National Cart Company, Inc., will also depend on my satisfactory completion of this test.

2. If I am offered employment that requires driving as an essential function, I understand that the offer may be subject to proof of a good driving record and my ability to comply with all driving laws.
3. The information contained in this application is true to the best of my knowledge and belief. I understand that any misrepresentation of fact(s), as stated or implied, or any extraneous or unasked for information given in my application, interview(s), and/or other employment form(s), will be sufficient reason not to hire me and will result in the termination of my employment with National Cart Company, Inc., upon discovery.

I understand and agree that National Cart Company, Inc., or its authorized representative, will verify all information furnished in this application. I waive any right I may have to notice from any individual(s) and/or organization(s) named or referred to by me in this application prior to the release of any employment information to National Cart Company, Inc. I hereby authorize all individuals in organizations named or referred to in this application and any law enforcement organization to give National Cart Company, Inc., from any and all liability for any claim damage resulting there from.

4. I understand that, if hired, I am required to abide by all rules and regulations of National Cart Company, Inc., and to comply with all policies and procedures in an Employee Handbook, any policy and procedure manual or other communications to employees including, but not limited to, safety rules. I further understand that National Cart Company, Inc., policies and procedures are subject to modification without notice.

I understand that National Cart Company, Inc., is not obligated to provide employment and that I am not obligated to accept employment. Nothing in this application, or in any prior or subsequent oral or written statement, is intended to create any contract of employment or to create any rights in the nature of a contract of employment. I understand that, if I am hired by National Cart Company, Inc., nothing in this application shall restrict the right of National Cart Company, Inc., to terminate my employment at any time.

I hereby acknowledge that I have read and understand the above statements.

Date

Signature of Applicant